



# OUTWARD REPORT (AIRCRAFT)

Te Mana Arai o Aotearoa

PART A: AIRCRAFT INFORMATION	
Operator	Owner
Flight number	Aircraft registration number
Country of registration	Date of departure
Airport of departure	Airport of destination of flight
Other airports visited en route	

PART B: CREW AND PASSENGER INFORMATION						
Passport or official travel document number	Issuing state or organisation for passport or official travel document	Surname	Given names	Date of birth	Gender	Traveller status (Passenger, crew member, or in transit)

PART C: CARGO	
Was cargo loaded onto the aircraft in New Zealand, whether originating in New Zealand or transhipped in New Zealand for export? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If YES, state the number of Outward Cargo Reports intended to be given and the names of the persons who will be giving them.	
Number	

PART D: SUPPORTING DOCUMENTS			
Cargo reports attached	Number electronic		Number manual

**DECLARATION**  
 I declare that all information contained in this Outward Report is true and correct.

Signature of Person in Charge or Owner ..... Date .....

### NOTES

- Crew and passenger information:** If not provided electronically, it must be provided manually and accompany this form.
1. This report should be made at the final airport of departure in New Zealand.
  2. Any other crew or passenger documentation used or produced must contain the same information as in this form.
  3. Attach, as necessary, additional sheets for passenger, crew or cargo details.
  4. **Outward Report timeframe:** You are required to deliver the Outward Report to Customs not less than 30 minutes before the intended time of departure of the aircraft.
  5. **Cargo Report timeframe:** If providing electronically, it may be lodged up to 2 hours after departure. If provided manually, it must accompany this form.
  6. **Crew and passenger information timeframe:** If providing electronically, it may be lodged up to 30 minutes after departure. If not, it must be provided in Part B of this form.